



TENANT REPAIR REQUEST FORM

Please complete the form below and fax, post or hand deliver it to our office. This form can also be downloaded from our website at www.downerandmaher.com.au. You will be contacted by our office or Tradesperson directly to arrange the repair.

Tenant Name: _____

Phone: _____ (w) _____ (h) _____ (m)

Property Address: _____

Urgency: HIGH / MEDIUM / LOW

Item/s That Need repairing:

What is the nature of the repair/s:

In order for us to complete the repair we will require access. Please complete the section below:

I _____ authorise Downer & Maher Real Estate to give my details to a qualified trade person to contact me and repair the items listed above.

I agree for Downer & Maher's tradesperson to use the key at our office Y / N

I would like to be called by the tradesperson to arrange a time Y / N

Tenant's Signature: _____ Date: _____